Hello,

We are approaching the start of our benefits open enrollment period. As a reminder, this is the one time a year you can make changes to your health insurance plans.

As part of our company’s benefits package this year, you will have the opportunity to enroll in a commuter reimbursement account (CRA).

**CRA Overview**

If you commute to work, a CRA can help you save on daily transportation and parking expenses. Every dollar you contribute to a CRA lowers your taxable income. For example, if you earn $40,000 a year and contribute $315 per month to a CRA, only $39,685 is subject to tax.

**A few things you should know:**

* You can spend your CRA funds on qualifying expenses such as:
	+ Train, subway, and bus passes
	+ Ferry
	+ Vanpool
	+ Parking, including reservations with SpotHero
* You can contribute up to $315 per month for transit expenses and up to $315 per month for parking expenses.
* Ameriflex is our CRA administrator. You can learn more about the benefits of an CRA on their website at [myameriflex.com/CRA](http://myameriflex.com/CRA).

Be on the lookout for more information and enrollment instructions during our annual open enrollment meeting.